

APPLICATION INVITED FOR SAP TRAINING

SAP – Basics, Financial Accounting (FI), Controlling (CO) & Integration

India Literacy Board Lucknow, in collaboration with JSS Lucknow LH) and Code Spare Academy, invites applications from eligible candidates for a short-term, employment-oriented SAP training programme.

Training Details

Particulars	Details
Training Name	SAP – Basics, FI, CO & Integration
Duration	02 Weeks
Batch Size	20 Candidates
Minimum Qualification	12th Pass
Preference	Candidates with Account/Commerce background
Registration Fee	₹250/- only
Tuition Fee	Free: (Paid by ILB Lucknow) Conveyance, Stationary and other daily expenses etc. will be paid by Candidate.
Training Venue	07 Days – Literacy House Campus; 08 Days – Facilitator Practical Lab
Certification Agency	Code Spare Academy
Selection Mode	Based on Qualification & Interview

Course Highlights

Day 1: Introduction of SAP FICO, what is ERP, ERP advantages.

Day 2: Define Company, Define Company code, Assign Company code to company, Define business area.

Day 3: Define Chart of Account, Assign COA to company code, define account group, Define retained earning account.

Day 4: General Ledger creation and Document posting in SAP.

Day 5: Accounts Payable (AP) Create vendor groups. Set master data. Post vendor invoices. Execute outgoing payments.

Day 6: Accounts Receivable (AR) Create customer groups. Set master data. Post customer invoices. Execute incoming payments.

Day 7: Introduction of BRS, House Bank creation.

Week 2: Controlling (CO) & Integration

Day 8: Introduction of Controlling, Maintain Controlling area.

Day 9: Introduction of cost element, types of cost element, manual creation of cost element, automatic creation of cost element.

Day 10: Profit Center Accounting Create profit hierarchies. Define profit centers. Assign revenue elements. Analyze departmental profit.

Day 11: Introduction of cost center, creation of cost center, Document posting with cost center, Cost Center reporting.

Day 12: Introduction of Asset Accounting, Define Chart of Depreciation, Assign Chart of depreciation to Company code.

Day 13: FIMM Integration with configuration steps.

Day 14: What is withholding tax (TDS) and Explain configuration steps.

Day 15: What is Cash journal, configuration steps, post entries in cash journal.

Interested candidates may apply through online <https://indialiteracyboard.org/>

Application will remain open until the first 20 candidates are selected.

Thereafter, the process will continue for subsequent batches of 20 candidates each.

Limited Seats – Apply Now

(Application form attached)

Application Format

1- Name of Applicant :
(in capital letters)

2- Father/Husband Name :

3- Date of Birth : Age :
(Enclose Aadhar copy)

4- Mobile No. ----- e-mail -----

5- **Highest Educational Qualifications: (Enclose self attested photocopies)**

Sl No.	Highest Qualification	Name of Board/University	Year of Passing	Division (% of marks)	Subjects

07- **Professional Qualifications (if any)** :

Sl No.	Qualification	Name of Board/University	Year of Passing	Division (% of marks)/ Grade	Subjects

10- **Work Experience (if any)** :

11- Address for correspondence :

.....

12- Permanent Address :

.....

Declaration

I declare that all details given above are true and correct to the best of my knowledge.

Signature of applicant